

UNDERGRADUATE APPLICATION FORM UNIVERSITY OF BRITISH COLUMBIA (UBC)

PERSONAL INFORMATION

Please change “ü, ö, ü and ß” into ‘ae, oe, ue and ss’

First Name(s): _____
Middle Name(s): _____
Preferred First Name: _____
Family Name: _____
Former Surname: _____
Date of Birth: Year: _____ Month: _____ Day: _____
Email Address: _____

Would you like to be contacted by email? Yes* No

**By selecting yes, I am agreeing to receive emails from the University of British Columbia about admissions and programs, prospective student events and visits, campus tours, as well as other valuable information about the application process. I understand that I can change my communication preferences at any time.*

Intended Start Date: _____
Country of Residence: _____

What will your status in Canada be? Visitor Study Permit
(Please check on the IEC website on the UBC profile under “[Visum](#)” what this means)

Please note:

IEC uses UBC’s Online Application tool to submit your application. In order to submit your application we need to provide answers to three “Security Questions”:

- 1) When you were young, what did you want to be when you grew up?

- 2) What was your favourite subject in school when you were a child?

- 3) What was your childhood nickname? (min. 4 letters!)

TERMS OF USE

Please read and agree to the following “Terms of Use”. IEC cannot submit your application if you do not agree.

Your use of UBC computing facilities, including CWL accounts [used to submit online applications], is subject to and expressly conditioned on your acceptance, without modification, of these Terms of Use ("Terms of Use"), as may be amended from time to time by The University of British Columbia ("UBC").

By checking "I Agree" below, you state that:

1. you agree not to use UBC's computing facilities or your CWL account in any way that is illegal, or to do things that are illegal (including infringing copyright);
2. you agree to abide by all of UBC's Policies and Procedures, as they may be amended and renamed from time to time, including but not limited to Policy #104 (<http://www.universitycounsel.ubc.ca/policies/policy104.pdf>) and all other policies on responsible use and security of UBC's electronic information and systems;
3. you acknowledge that you have read, understood and agree to abide by the applicable requirements set out in UBC's copyright website (<http://copyright.ubc.ca>) as they may be amended from time to time, including but not limited to: The Copyright Requirements for UBC Faculty and Staff (<http://copyright.ubc.ca/requirements/copyright-requirements/>); and The Fair Dealing Requirements for UBC Faculty and Staff (<http://copyright.ubc.ca/requirements/fair-dealing/>); and
4. you acknowledge that you have read and understood the guidelines posted on UBC's copyright website, including but not limited to: The Copyright Guidelines for UBC Faculty, Staff and Students (<http://copyright.ubc.ca/copyright-guidelines-for-faculty-staff-and-students>).

Any failure to comply with the foregoing or with any other aspect of these Terms of Use may result in the suspension of computing privileges, suspension of your CWL Account, and other applicable penalties or discipline.

If you do not agree with any part of these Terms of Use, click "I do not agree" below or cancel out of this application, and contact cwl.terms@ubc.ca. However, by actually using UBC's computing facilities and/or your CWL Account, you are bound by these Terms of Use. UBC reserves the right to change or modify any of the terms and conditions contained in these Terms of Use at any time and in its sole discretion. Any changes or modifications will be effective upon posting of the revisions to UBC's website. Your continued use of your CWL account following the posting of any such changes or modifications will constitute your acceptance of such changes or modifications. You should review these Terms of Use regularly to ensure that you remember and understand the terms and conditions that apply to use of your CWL Account.

These Terms of Use shall be governed by the laws of the Province of British Columbia, Canada without regard to its conflict of law provisions. You consent and submit to the exclusive jurisdiction of the courts located in the Province of British Columbia, Canada,

in all disputes arising out of or relating to the use of your CWL account and these Terms of Use.

MORE INFORMATION: For more information, please refer to the Campus-Wide Login - More Information Document (www.it.ubc.ca/service_catalogue/accounts/cwl/moreinfo.html). It has further details on information collected, personal information you choose to share, and the CWL security measures.

CONTACT US: To report the abuse of these facilities or for further assistance, please contact the IT Service Centre Help Desk online at www.it.ubc.ca/helpdesk or call 604-822-2008.

- I agree to the Terms of Use as stated above.**

BIOGRAPHICAL INFORMATION

Country of
Citizenship:

Did you complete an
International
Baccalaureate (IB)?

Yes – Personal Code: _____

No

Gender

Male

Female

ADDRESS

Mail communication from UBC will be sent to this mailing address. Please ensure its accuracy. If your semester address is subject to change, insert your parents' or another permanent address!

Street Name &
Number:

City:

State/Province:

Country:

Postal Code:

International phone
number:

(e.g. +49 ...)

DISABILITY

You are encouraged to advise UBC if you have a disability, so that we might assist you with appropriate support services.

I would like to indicate a disability:

ACADEMIC HISTORY

Secondary School (High School)

Name of High School: _____
Street Address: _____
State / Province: _____
City: _____
Postal Code: _____
Country: _____
Attendance Dates: From (MM/YY) To (MM/YY)

Post-Secondary Institution(s) (University/College)

Name of Institution 1: _____
Street Address: _____
State / Province: _____
City: _____
Postal Code: _____
Country: _____
Attendance Dates: From (MM/YY) To (MM/YY)

Study Program:
e.g. Bachelor of
Sciences in Economics

Name of Institution 2: _____
Street Address: _____
State / Province: _____
City: _____
Postal Code: _____
Country: _____
Attendance Dates: From (MM/YY) To (MM/YY)

Study Program:
e.g. Bachelor of
Sciences in Biology

Please carefully review the summary of your academic history for accuracy and completeness. Failure to disclose your attendance at any school or academic establishment is considered academic misconduct and may result in the withdrawal of any offer of admission, whether accepted or not.

GENERAL APPLICANT INFORMATION

Have you previously applied to UBC?

- Yes – When and for what?

- _____
- No

What year level do you think you will be entering at UBC?

- Year 1 (less than one full-time year of post-secondary study completed prior to May)
- Year 2 (one full-time year of post-secondary study completed prior to May)
- Year 3 (two or more full-time years of post-secondary study completed prior to May)
- Year 4 (I have completed an undergraduate degree and would like to pursue a second degree)
- Year 5 Unclassified (have completed an undergraduate degree and will not be pursuing a degree at UBC)

I completed my secondary schooling in: _____
(country)

My most recent or current post-secondary study was completed in: _____
(country)

CHOICE OF PROGRAM

I apply for the UBC

- Vancouver campus
- Okanagan (Kelowna) campus

I wish to enroll in courses at UBC as a visitor and transfer credit back to my home university:

- I apply as “Visiting Student”

I wish to start attending UBC in

- Winter (Sept)
- Spring (Jan) 20_____

I wish to study at UBC for

- 1 semester
- 2 semesters

ADDITIONAL INFORMATION

Education Funding Source

Is all or part of your education being funded/paid by an entity/source other than you or your family? (awards, scholarship, bursaries are not applicable)

For example, a government program or community organization funding. Please note that students who intend to receive students loans that require repayment after their study period ends should select 'No' to the following question:

- No
- Yes

Please select where the funding/payment will originate from:

- Aboriginal Community or Organization
- Canadian Government or Organization
- International Government or Organization
- U.S. Government or Organization
- Other Sponsoring Organization: _____

APPLICATION COMMENTS

Have you ever been placed on academic probation, failed an academic year, or been required to withdraw from another college or university?

- No
- Yes

If you check “yes” you must clarify and further explain what has happened. Please do so in max. 2000 characters. Send your explanation in an email or a WORD document (.doc/.docx) to americas@ieconline.de so that it can be submitted with your application.

DECLARATION

Please read the following information carefully. You must agree with the declaration before your application can be submitted to UBC.

Declaration:

- I agree that my secondary and post-secondary grades may be released to UBC.
- I agree to notify Undergraduate Admissions of any additional secondary and/or postsecondary studies taken or registered courses from which I withdraw subsequent to the date of this application.
- I certify that any writing samples and any information provided in written responses are accurate and my own.

- I agree that if I knowingly or carelessly provided untrue, incomplete or plagiarized information with this application then UBC may in its sole discretion do any or all of the following: (a) withdraw any offer of admission, whether accepted or not; (b) require me to withdraw from UBC; (c) subject me to academic discipline; (d) share the information I provided with other post-secondary institutions, law enforcement agencies, or other third parties.
- I agree that UBC may verify the information provided by contacting any references provided and institutions attended.
- I agree that UBC may contact a student's counselor or post-secondary/secondary school listed in the academic history to collect academic records as relates to student's evaluation for admissions.
- I agree that UBC may release my name to my school and school district if I am a Scholarship recipient.
- I agree, if admitted to UBC, to comply with all the rules and regulations of the University, present and future.
- I agree, that by accepting an award, I authorize The University of British Columbia to: (i) release to award donors and University faculty and administrative staff my name, contact information (mailing address, telephone number and email address), year and program of study, academic average, and other information relevant to the requirements of the award; (ii) prepare a brief biographical profile to be used for award presentation ceremonies, publications and the Internet; and (iii) prepare lists of scholarship and prize winners to be published or included in graduation ceremonies.

Collection and Use of Personal Information:

Legal Authority: UBC collects, uses, retains and discloses personal information in accordance with the Freedom of Information and Protection of Privacy Act (FIPPA), R.S.B.C. 1996, c.165, as amended, and the University Act, R.S.B.C. 1996, c.468, as amended.

Collection: During the admissions process, and throughout your university career, UBC will collect personal information from you for the purpose of carrying out its mandate and operations.

Use: UBC will use your personal information for the purpose of carrying out its mandate and operations, including but not limited to the following purposes:

- making decisions about your academic status, including but not limited to admission,
- registration, and graduation
- providing you with ongoing service and assistance
- operating athletic, residential, alumni and other UBC-related programs and activities
- (including issuing UBC Card and U-Pass)
- other purposes authorized by the FIPPA

Disclosure: UBC may disclose your personal information as follows:

- within UBC to carry out its mandate and operations
- to the UBC Alumni Association for the purpose of registering individuals with the Association and to allow the Association to communicate with its members concerning UBC and Association initiatives, including fund-raising and marketing products and services
- to UBC student societies (UBC Alma Mater Society and UBC Okanagan Students Union) for the purpose of running elections, managing and communicating with their membership, and administering student programs (including the UBC Alma Mater Society and Graduate Student Society Health Plan)
- to other UBC student organizations to carry out their mandates
- to other educational institutions when necessary for academic purposes
- to professional organizations for membership and licensing purposes
- to the provincial government to carry out its mandate
- to entities participating in or operating UBC-related programs (e.g., U-Pass)
- to third parties for statistical and research purposes (e.g. to conduct surveys in order to gain feedback from students regarding their experiences at UBC)
- for other purposes authorized by the FIPPA

For more information, contact the Registrar at the University of British Columbia or the UBC Vantage College Principal.

Please indicate your acceptance of these terms:

I accept Date: _____

APPLICATION FEE (BEWERBUNGSGEBÜHR)

All applicants must pay the non-refundable application fee. Your application will not be processed without your signature and application fee.

UBC has applied industry standard security and encryption methods using SSL/TLS on the e-Payment site [that IEC uses to submit your application] to protect against loss, misuse or alteration of the personal information you provide; and to ensure that such personal information is only used in accordance with the Payment Card Industry Data Security Standard. However, no system is impenetrable and in no event will UBC be liable for your [IEC's] use of the e-Payment website. Your private information is secured using SSL (Secure Sockets Layer), the leading security protocol on the Internet. Information is encrypted and exchanged with an https server.

Method of Payment

- ❖ Credit Card

Please choose one of the following:

- Visa
- MasterCard

Total amount* to be charged: \$ _____ CAD _____

Cardholder's name: _____

Cardholder's Relationship to
Student (e.g. father, friend,
self) _____

Credit Card Number: _____

Expiration Date (month/year): _____

Security Code: _____

Billing Address (Street & Nr.): _____

Billing Address (City & Zip
Code): _____

Billing Address (Country) _____

Cardholder's Signature:

**By signing above, I authorize the University of British
Columbia to charge my credit card for the amount I have
entered above.**

*Sie finden den aktuellen Betrag auf der IEC Webseite: <https://www.ieconline.de/studieren-im-ausland/universitaeten/finanzierung/kanada/the-university-of-british-columbia-vancouver-campus.html>
Da dieser Betrag von der UBC i. d. R. im Jahresrhythmus leicht erhöht wird (um ca. 2-4 Dollar), empfehlen wir Ihnen einen leicht höheren Betrag anzugeben und zu autorisieren. Sollte die Summe nach oben abweichen würden wir Sie im Laufe des Bewerbungsprozesses kontaktieren und um Ihre Erlaubnis für den höheren Betrag bitten.

CERTIFICATION

All applicants must sign below! Without your signatures your application cannot be submitted to UBC.

I certify that the information I have provided in my application documents is complete and accurate. I understand that failure to disclose correct information may result in the cancellation of my application or admission.

Important Reminder: Only complete applications will be reviewed.

Applicant Signature: _____
City, date (YYYYMMDD): _____

AUTHORIZATION AND THIRD PARTY CONSENT

I hereby permit International Education Centre (IEC Online GmbH - IEC) and its agents to process my application and submit the information which I have provided in the and on the application form of the University of British Columbia (UBC) via an electronic online application system created and maintained by the University of British Columbia. I also understand that by signing up for the visiting student program, I agree to UBC sharing my personal and academic information with IEC for enrolment and educational purposes. UBC is authorized to work with my agent in any way necessary to facilitate enrolment and my studies.

I consent to the disclosure of information regarding my status and the release of documents (e.g. letter of acceptance, payment confirmation, and transcript) to IEC Online GmbH.

Applicant Signature: _____
City, date (YYYYMMDD): _____

SUBMIT YOUR APPLICATION WITH ALL REQUIRED DOCUMENTS TO IEC:

IEC Online GmbH
Bewerbungsbetreuung
Marienstrasse 19-20
10117 Berlin
Germany